

Government of the People's Republic of Bangladesh  
Finance Division, Ministry of Finance  
Administration & Coordination Wing  
**Training Section**  
[www.mof.gov.bd](http://www.mof.gov.bd)

No-07.00.0000.190.25.002.23(Part-1)-534

Date: 28 December 2023

**Government Order**

The undersigned is directed to convey the Government's approval of Ms. Rahima Begum, Joint Secretary, Finance Division, Ministry of Finance, Bangladesh to participate in the Forum on 'TA 9929-REG: ADB-Government Communications Professionals'. This Forum organized by the Asian Development Bank (ADB) to be held on 6-8 February 2024 at Manila, Philippines (excluding travel period) under the following terms and conditions:

- a. While on visit she will be treated as on duty;
  - b. She will draw her usual pay and allowances in local currency. No part of it should be drawn in foreign currency;
  - c. All expenses regarding this visit will be borne by the ADB;
  - d. She will not be allowed to stay abroad more than the approved period;
  - e. She will submit a report in the Feedback Form to the Secretary of the Finance Division (in prescribed form) within 05 (five) working days of her return and
  - f. She will leave Dhaka for Philippines on 05 February 2024 or nearer suitable date and return to Dhaka on 09 February 2024 or nearer suitable date.
02. This order is issued with the approval of the appropriate authority.

*Rowshan ara*  
28/12/2023  
(Rowshan Ara Labony)

Deputy Secretary

Phone:+8802-55101314

E-mail: [trainingsection@finance.gov.bd](mailto:trainingsection@finance.gov.bd)

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**Copy for kind information and necessary action (not according to seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
2. Additional Secretary (Administration & TDM), Finance Division, Bangladesh Secretariat, Dhaka
3. Additional Secretary (Administration & Coordination Wing), Finance Division, Bangladesh Secretariat, Dhaka
4. Additional Secretary (Expenditure Management Wing), Finance Division, Bangladesh Secretariat, Dhaka
5. Ms. Rahima Begum, Joint Secretary, Finance Division, Bangladesh Secretariat, Dhaka
6. Joint Secretary (Administration), Finance Division, Bangladesh Secretariat, Dhaka
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with a request to issue note verbal)
8. Director General, Department of Immigration and Passports, Agargaon, Dhaka
9. Deputy Secretary (Administration-3), Finance Division, Bangladesh Secretariat, Dhaka
10. PS to Secretary (Deputy Secretary), Finance Division, Bangladesh Secretariat, Dhaka (For kind information of the Secretary)
11. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Motijheel, Dhaka
12. Director, Hazrat Shahjalal International Airport, Dhaka
13. Senior System Analyst, Finance Division, Ministry of Finance (With a request to upload in Finance Division's website)
14. Office copy

*Rowshan ara*  
28/12/2023  
(Rowshan Ara Labony)  
Deputy Secretary